

DR YASHWANT SINGH PARMAR
UNIVERSITY OF HORTICULTURE AND FORESTRY, NAUNI, SOLAN
"ESTABLISHMENT BRANCH"

No. UHF/Regr/Estt-I/1-72/91/IV-30856-30900

Dated: 15/3/08

OFFICE ORDER

It has been observed that the cases of employees are not being properly scrutinized on the part of some of the offices and simply referred to the next higher authorities causing unnecessary delay, wastage of time, manpower and invites a lot of criticism from all those who are affected by such a haphazard approach.

In view of the above, it is emphasized that in future the cases in all the offices may be dealt with utmost care with reference to relevant rules and regulations. In case any deficiencies are noticed while dealing with any particular case, the same should be communicated to the concerned employee immediately instead of referring to the next higher authorities. The cases of employees may be referred to the next higher authorities only after proper scrutiny so as to avoid unnecessary delay. These instructions may please be brought to the notice of all concerned for strict compliance.


REGISTRAR

Endst.No.Even: 30856-30900

Dated, Nauni the: 15/3/08

Copy to:

1. All the Statutory Officers in Dr Y S Parmar UH&F, Nauni, Solan.
2. All the Professors & Heads/Heads of Offices in Dr Y S Parmar UHU&F, Nauni, Solan.
3. All the Associate Directors (R&E)/Scientist Incharges of Research Stations of the University.
4. All the Programme Coordinators of KVKs of this University
5. All the Deputy Registrars/Assistant Registrars/SO/Supdts (Hqs.).
6. All Dealing Assistants in the Establishment Branch-I & II of this office.
7. Guard file.


REGISTRAR

SOE 11
Dg



Dr. Yashwant Singh Parmar University of Horticulture & Forestry
Nauni (Solan) – 173230, Himachal Pradesh
OFFICE OF THE REGISTRAR

No. UHF/Regr/GA/5-21/2022/- 5670-5715

Dated: 12/05/2022

OFFICE ORDER

The Hon'ble Vice-Chancellor has observed that it is general practice that the Statutory Officers, Head of the Departments and other functionaries of the university are forwarding and recommending the cases to the higher authorities without properly scrutinizing. Therefore, in order to save time of this office and all other offices, the Hon'ble Vice-Chancellor has desired that in future all cases should be properly scrutinized in accordance with Schedule of Delegation of Administrative Powers and Schedule of Financial Powers (copies enclosed) notified vide Nos. UHF.Regr.GA/5-263/2017/-35287-327 dated 28/02/2017 and UHF/Bud/2-7/FC/99th/2014-15/12136-70 dated 05/03/2017, respectively viz-a-viz University Act and Statutes and availability of funds.

Therefore, it is emphasized upon all the Statutory Officers/HODs and other functionaries to adhere to the above instructions in letter and spirit.

(Sandeep Negi) HPAS
Registrar
Phone No.: 01792-252219
FAX No.: 01792-252603
E-mail: registrar@yvspuniversity.ac.in

Endst. No. Even. 5670-5715

Dated: 12/05/2022

Copy of the above is forwarded for information and necessary action to: -

1. All the Statutory Officers, UHF, Nauni (Solan).
2. The Dean, College of Horticulture and Forestry, Neri (Hamirpur).
3. The Dean, College of Horticulture and Forestry, Thunag (Mandi).
4. All the Professors and Heads/Heads of Depts./Offices, UHF, Nauni (Solan).
5. All the Associate Directors (R&E)/Programme Coordinators/Incharges of outstations/ KVKs.
6. The Deputy Registrar/Deputy District Attorney/Assistant Registrar/Section Officer(s), O/o undersigned.
7. The Secretary to Vice Chancellor, UHF, Nauni (Solan) for kind information of the latter.
8. The Personal Assistant to undersigned.

Registrar
12/05